



# Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

**REGULAR BOARD MEETING**  
**Meeting Report**  
December 14, 2021

MEETING DATE:	December 14, 2021
LOCATION OF MEETING:	Catholic Education Center
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Paul White
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 7:56 p.m.

### ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AMS	<input checked="" type="checkbox"/>	Antonie-Marie Skead	Student Trustee
2.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
3.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
4.	EF	<input checked="" type="checkbox"/>	Elizabeth Favreau	Student Trustee
5.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
6.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
7.	MF	<input checked="" type="checkbox"/>	Maxwell Froese	Student Trustee
8.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
9.	PL	<input type="checkbox"/>	Paul Landry	Trustee
10.	PW	<input checked="" type="checkbox"/>	Paul White	Director of Education
11.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
12.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

1. **OPENING PRAYER** – Mariette Martineau, Religious Education and Family Life Coordinator opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.

2. **ROLL CALL** – Trustee Paul Landry was noted as absent with regret.

### 3. COMMITTEE OF THE WHOLE

Motion #100 Moved by Mike Favreau

Seconded by Frank Bastone

Recommendation:

*THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2*

Carried.



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### 4. DECLARATIONS OF PECUNIARY INTEREST - NIL

### 5. CONSIDERATION AND APPROVAL OF AGENDA

Motion #101 Moved by Anne Sweeney  
Seconded by Vaughn Blab  
Recommendation:  
*THAT the agenda be approved as presented.*

*Carried.*

### 6. REPORT OF THE NOMINATIONS COMMITTEE

Paul White, Director of Education, reported that the Nominations Committee had one nomination for the position of Chair being Teresa Gallik. White reported that there was one nomination for the position of Vice Chair being Mike Favreau.

Motion #102 Moved by Frank Bastone  
Seconded by Vaughn Blab  
Recommendation:  
*THAT the Board accept the report of the Nominations Committee as presented.*

*Carried.*

### 7. SELECTION OF SCRUTINEER

Motion #103 Moved by Mike Favreau  
Seconded by Teresa Gallik  
Recommendation:  
*THAT Alison Smith and Jamey Robertson be appointed scrutineers in the event an election by ballot is required.*

*Carried.*

### 8. ELECTION OF CHAIRPERSON

Paul White submitted Trustee Teresa Gallik's name for the position of Chair. White then called for further nominations from the floor three times. Hearing none, White declared the nominations closed, and Teresa Gallik was acclaimed as the Chairperson.

### 9. ELECTION OF VICE CHAIRPERSON

Paul White submitted Trustee Mike Favreau's name for the position of Vice Chair. White then called for further nominations from the floor three times. Hearing none, White declared the nominations closed, and Mike Favreau was acclaimed as the Vice Chair.



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#### 10. **BALLOTS**

*This motion was not required as an election by ballot was not necessary as both the Chairperson and Vice Chairperson were acclaimed.*

#### 11. **PRESENTATION OF THE GAVEL AND OPENING REMARKS**

Paul White offered his congratulations to both Teresa Gallik and Mike Favreau and presented the gavel to Teresa Gallik, who assumed the role of Chair.

Teresa Gallik accepted the gavel as the Chair of the Kenora Catholic District School Board for her fourth consecutive term. In her acceptance speech, she thanked her fellow Trustees for their support. She spoke about the incredible efforts of Kenora Catholic staff during the COVID-19 pandemic, and how student mental health is a primary focus, alongside student achievement and academic success.

#### 12. **CONFIRMATION OF MINUTES**

Motion #105 Moved by Anne Sweeney  
Seconded by Frank Bastone

*Recommendation:*

*THAT the minutes of the meeting of the Kenora Catholic District School Board of November 16, 2021, be approved as circulated.*

*Carried.*

#### 13. **BUSINESS ARISING FROM THE MINUTES**

#### 14. **DELEGATIONS AND PRESENTATIONS**

##### 14.1 Greetings from Principals and Unions

###### 14.1.1 Kenora Catholic Principals – **Hilary Aitken**

Hilary Aitken, Principal of École Ste-Marguerite Bourgeoys brought greetings on behalf of all Kenora Catholic Principals. Each principal sent a video message filled with hope and love during Advent.

###### 14.1.2 Ontario English Catholic Teachers' Association - **Leanne Davidson**

Leanne Davidson, OECTA Local President, brought greetings on behalf of all OECTA members. Davidson congratulated Teresa Gallik and Mike Favreau on their elections and thanked the board of trustees for their continued support.

###### 14.1.3 Ontario Public Service Employees' Union – **Jennifer Pencoff**

Jennifer Pencoff was absent with regret.



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### 14.2 Student Trustee Report

Student Trustees Maxwell Froese, Antonie-Marie Skead and Elizabeth Favreau provided a report on the activities and initiatives happening at St. Thomas Aquinas High School during December. Students highlighted some of the recent Advent prayer services, Candy Cane Lane, and Christmas Initiatives, such as the gingerbread competition and ugly sweater days.

The student trustees expressed that they are hopeful for a return to the semester system in the new year.

## 15. POLICY GOVERNANCE:

### 15.1 Approval of Minutes

### 15.2 Policy

### 15.3 Personnel

#### 15.3.1 Resignation of Ben Duhaime – **Jeffrey White**

Trustee Jeffrey White presented a retirement biography for Ben Duhaime highlighting his career at the Kenora Catholic District School Board.

Motion #106 Moved by Jeffrey White

Seconded by Frank Bastone

Recommendation:

*THAT the Board accept the resignation of Ben Duhaime for the purposes of retirement effective January 31, 2022, with regret.*

*Carried.*

### 15.4 Property

### 15.5 Finance

#### 15.5.1 2020 – 2021 Audited Financial Statements – **Jennifer Pyzer-Whetter, Partner BDO Canada LLP**

Jennifer Pyzer-Whetter of BDO Canada LLP provided a report on the Board's 2020 – 2021 Audited Financial Statements. For the year ending August 31, 2021, the Board has an annual surplus of \$427, 840 and an accumulated surplus of \$6, 649, 661. The Board is compliant with Ministry of Education legislation.

Motion #107 Moved by Frank Bastone

Seconded by Mike Favreau

Recommendation:

*THAT the Board approve the 2020 – 2021 Audited Financial Statements as presented.*

*Carried.*



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### 15.5.2 2020 – 2021 Annual Audit Committee Report – **Alison Smith**

Alison Smith, Superintendent of Business Services provided a report on the 2020 – 2021 Audit Committee.

*Motion #108 Moved by Mike Favreau*

*Seconded by Frank Bastone*

*Recommendation:*

*THAT the Board accept the 2020 – 2021 Annual Audit Committee Report as presented.*

*Carried.*

### 15.6 Program

#### 15.6.1 2021 – 2022 School Year Calendar Pivot to Semester Timetable – **Paul White**

*Motion #109 Moved by Anne Sweeney*

*Seconded by Jeffrey White*

*Recommendation:*

*THAT the Board approve the revisions to the 2021 – 2022 School Year Calendar, to pivot to the semester timetable model for secondary, effective January 31, 2022, contingent upon the approval of the Northwestern Health Unit and the Ministry of Education.*

*Carried.*

#### 15.6.2 November Special Education Advisory Committee Minutes – **Anne Sweeney**

Trustee Anne Sweeney provided a report on the highlights of the November Special Education Advisory Committee Meeting.

### 15.7 Negotiations

### 15.8 Other

#### 15.8.1 2021 Christmas Activities and Celebrations – **Paul White**

Paul White provided the Trustees with a listing of the 2021 Christmas and Advent Activities and Celebrations happening across the system in December.

### 16. COMMITTEE OF THE WHOLE

*Motion #110 Moved by Mike Favreau*

*Seconded by Frank Bastone*

*Recommendation:*

*THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.*

*Carried.*



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17. **UNFINISHED BUSINESS**

18. **NEW BUSINESS**

19. **INFORMATION**

20. **FUTURE MEETINGS**

**POLICY GOVERNANCE MEETINGS**

January 4, 2022

February 1, 2022

**REGULAR BOARD MEETINGS**

January 18, 2022

February 15, 2022

**CATHOLIC PARENT INVOLVEMENT COMMITTEE**

Wednesday, December 15, 2021 at 11:30 AM

Wednesday, February 15, 2022 at 11:30 AM

Wednesday, May 4, 2022 at 11:30 AM

**SPECIAL EDUCATION ADVISORY COMMITTEE**

Friday, December 17 at 1:30 PM via Microsoft Teams

Friday, January 21 at 1:30 PM via Microsoft Teams

Friday, February 18 at 1:30 PM via Microsoft Teams

**VIRTUAL SCHOOL COUNCIL MEETINGS**

École Ste-Marguerite Bourgeois – Wednesday, January 12 at 6:00 PM

St. Thomas Aquinas High School – Monday, January 17 at 6:30 PM

St. Louis Living Arts School – Tuesday, January 18 at 6:30 PM

Pope John Paul II School – Wednesday, January 26 at 6:00 PM

St. John School – Wednesday, February 3 at 6:00 PM

**TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT**

OCSTA 2022 Trustee Seminar 'Name it and Claim it' – January 14 – 15, 2022

OCSTA AGM, Conference and Business Seminar – April 21 – 23, 2022 in Ottawa

CCSTA AGM 'Rejoicing in God's Creation' – June 2 – 4, 2022 in Blue Mountain



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## MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

### Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021-22
November 15, 2021	School Board Financial Statements for 2020-21
November 19, 2021	School Board Enrolment Projections for 2022-23 to 2025-26
December 15, 2021	School Board Revised Estimates for 2021-22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

### 21. ADJOURNMENT

Motion #111 Moved by Jeffrey White  
Seconded by Vaughn Blab  
Recommendation:  
*THAT the meeting adjourn at 7:56 p.m.*

Carried.

  
Chairman

  
Secretary